

Requesting an IRS Tax Return Transcript – Tax Year 2015

The Tax Return Transcript is free of charge, and must be requested by the tax filer directly from the IRS. To request your transcript, follow the instructions below.

ONLINE REQUEST

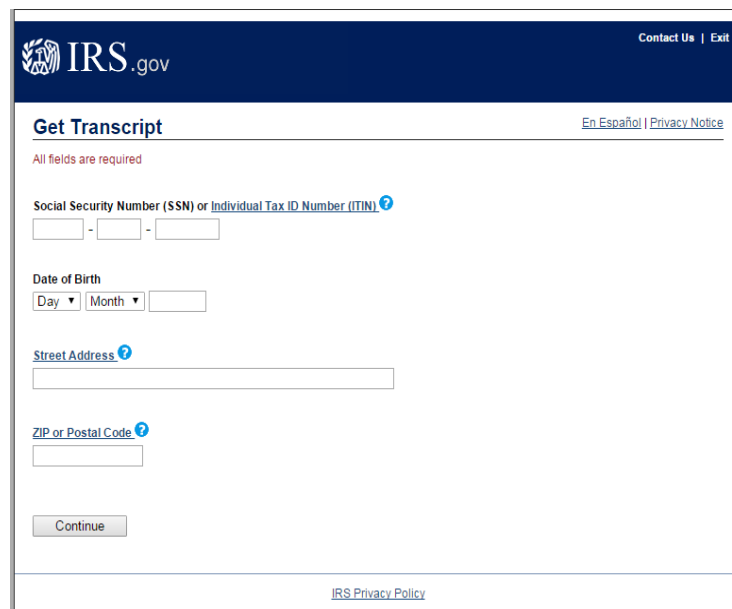
- Now you have ability to print a processed Federal Tax Transcripts online, please visit <http://www.irs.gov/Individuals/Get-Transcript>
- To use Get Transcript by Mail, you need your Social Security number (SSN) or your Individual Tax Identification Number (ITIN), date of birth, and address from your latest tax return.
- Click on “Get Transcript by MAIL”



The screenshot shows a blue button with the text "Get Transcript by MAIL" and an envelope icon. Below the button, there are three bullet points:

- Transcripts arrive in 5 to 10 calendar days at the address we have on file for you
- [Transcript Types](#) available by mail
- [Frequently asked questions \(FAQs\)](#)
- [Get Transcript by Mail en Español](#)

- Enter the following information that is requested.



The screenshot shows the IRS "Get Transcript" form. At the top, it says "IRS.gov" and "Contact Us | Exit". The title is "Get Transcript" with a link to "En Español | Privacy Notice". Below the title, it says "All fields are required". The form has the following fields:

- Social Security Number (SSN) or Individual Tax ID Number (ITIN) with a question mark icon. The input field is divided into three boxes for the format XXX-XX-XXXX.
- Date of Birth with "Day" and "Month" dropdown menus and a text box for the year.
- Street Address with a question mark icon and a text input field.
- ZIP or Postal Code with a question mark icon and a text input field.

At the bottom of the form is a "Continue" button and a link to "IRS Privacy Policy".

- For type of transcript be sure to select “Return Transcript” and select the Tax Year you need.



- ✓ If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript at the address included in their online request – within 5 to 10 days from the time of the request.

Internal Revenue Service
 United States Department of the Treasury

This Product Contains Sensitive Taxpayer Data

Request Date: 03-01-2014
 Response Date: 03-01-2014
 Tracking Number: 10010000000

Tax Return Transcript

SSN Provided: 024-68-1012
 Tax Period Ending: Dec. 31, 2013

The following items reflect the amount as shown on the return (PR), and the amount as adjusted (PC), if applicable. They do not show subsequent activity on the account.

SSN Provided: 024-68-1012
 Spouse SSN: 135-79-1113

NAMES(S) SHOWN ON RETURN: CHLOE A. FLEUR, GERRY I. FLEUR

ADDRESS: 101 EAST ANYWHERE LN
 DAYBREAK, TX 56789

FILING STATUS: Married
 FORM NUMBER: 1040EZ
 CYCLE POSTED: 20131103
 RECEIVED DATE: Apr. 15, 2014
 REMITTANCE: \$0.00
 EXEMPTION NUMBER: 0
 IDENTITY THEFT PERSONAL ID NUMBER: 000000
 PREPARER SSN:
 PREPARER EIN:

Income

WAGES, SALARIES, TIPS, ETC:.....	\$6842.00
TAXABLE INTEREST INCOME:.....	\$0.00
TAX-EXEMPT INTEREST:.....	\$0.00
UNEMPLOYMENT COMPENSATION:.....	\$9720.00

TELEPHONE REQUEST

- Available from the IRS by calling 1-800-908-9946.
- Tax filers must follow prompts to enter their Social Security Number, and the numbers in their street address. Be sure to use the address currently on file with the IRS (generally this will be the address that was listed on the latest tax return filed).
- Select “**OPTION 2**” to request an IRS Tax Return Transcript and the enter “**2015.**”
- If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript at the address that was used in their telephone request – with 5 to 10 days from the time of the request.

FORM REQUEST

- The IRS tax return transcript can also be requested by form by going to:
<http://www.irs.gov/uac/About-Form-4506T>
- Under “Current Products” click on **Form 4506-T**
- Fill out the form and be sure to checkmark the option for ordering a Return Transcript.
- Mail or fax the tax transcript request form to the appropriate address that applies to you on the 2nd page of the request form.